

## **Take Charge of Change - Code of Conduct:**

To make the **Take Charge of Change Project** a welcoming and engaging experience for everyone in the co-design process, including young people with disability and parents and caregivers of children with disability, we ask for all participants to read and follow this Code of Conduct.

### **Do lots of this:**

- Respect what others think and believe. We want people to share different ideas and opinions.
- Value the opinions and experiences of others. It's okay to respectfully disagree or offer a different perspective but remember that participants come from a variety of backgrounds and experiences, and we want to honor that diversity.
- Be friendly and inclusive toward everyone.
- Be patient and mindful – the Take Charge of Change Project is about making everyone feel welcome and ensuring communication works for everyone. This includes different forms of communication such as verbal, written or augmentative and alternative communication (AAC), such as someone using a communication device.
- Think carefully about what you say. If you wouldn't like someone to say it to you, don't say it to others.
- Use appropriate language and be mindful of how you're communicating.
- It's okay to ask questions or make mistakes, as long as your intentions are genuine and you're open to learning.
- Make sure that you do not share any personal or confidential information about other participants or their experiences outside the sessions. Confidentiality is important so that we can safely talk about our experiences.
- Share the final Take Charge of Change resources once they are ready with other community members who will be able to benefit from them.

### **Don't do any of this:**

- Use inappropriate, offensive, or provocative language.
- Personally attack, troll, or harass others.
- Engage in abusive, insulting, or threatening behavior.
- Criticise others in a harmful or unconstructive way.

- Say anything discriminatory or incite hatred based on race, religion, gender, nationality, sexuality, disability, or other personal characteristics (For example, do not use ableist language).

Lastly, please do not share details or meeting links of Take Charge of Change Project co-design sessions with individuals who are not registered participants.

Due to our commitment to child and youth safety, inclusion, and accessibility, it's important that all participants are registered. This helps ensure that everyone is safe and their access needs are met.

**If you think someone is violating this Code of Conduct, please email Jason McCurry, CYDA Programs Manager at [youthactionteam@cyda.org.au](mailto:youthactionteam@cyda.org.au). You can also call (03) 9417 1025 or call/text 0423 833 523.**

Thank you for being involved and helping make the Take Charge of Change Project a safe, inclusive, and supportive environment for everyone 😊